



FMM CERTIFICATE IN WAREHOUSE MANAGEMENT

INTRODUCTION

FMM Certificate in Warehouse Management is specially developed to upgrade the theoretical operational skills of the current workforce in handling warehouse/store in various sector. The certificate program will provide the knowledge to upgrade the skills of Executives, Officers, Supervisors, leaders and to whom involve in the warehouse/store at the workplace.

OBJECTIVES

- Describe the warehouse operation, warehouse storage systems and conventional storage methods
- Plan warehouse improvement programme
- Carry out warehouse measurements and effective stocktaking and facility development
- Organise warehouse in view of manpower management and profitability

ADMINISTRATIVE DETAILS

Date : October 13, 14, 15, 27 & 28, 2025

Time : 9.00 am to 5.00 pm

Venue: FMM Selangor & Kuala Lumpur Branch. No 8A, Jalan Pensyarah U1/28, Hicom Glenmarie Industrial Park, 40150 Shah Alam, Selangor.

Course Fee:

Member: RM 3,375 Per pax

Non-Member: RM 4,050 Per pax

Fees INCLUSIVE OF 8% Service Tax

COURSE CONTENT

- **Module 1** – Introduction to Warehouse Management and Warehouse Operations
- **Module 2** – Packing and Picking Operations
- **Module 3** – Warehouse Measurement Techniques
- **Module 4** – Warehouse Improvement and Effective Stocktaking
- **Module 5** – Development of Facility and Warehouse

WHO SHOULD ATTEND

Executives, officers, assistants and who are involved in areas of store and warehouse. Also suitable for those who are planning to venture into this field of specialisation.

CERTIFICATION

Upon successful completion of the course and its coursework, participants will be awarded the FMM Certificate in Production Planning And Control. Participants who have attended at least 80% of the programme will be awarded a Certificate of Attendance.

For further inquiries please contact :

Siti Nazihah /Azrini

FMM Institute Selangor & Kuala Lumpur Branch

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Visit us at: www.fmm.edu.my / www.fmm.org.my

REGISTRATION FORM

FMM CERTIFICATE IN WAREHOUSE MANAGEMENT

October 13, 14, 15, 27 & 28, 2025

FMM SELANGOR & KUALA LUMPUR BRANCH

FMM Institute Selangor (SST No: W10-1901-32000105 | **COID: (475427W_SELANGOR)**)

Email: siti_nazihah@fmm.org.my / azini@fmm.org.my / fmm_institute_selangorkl@fmm.org.my

Tel: 03-5569 2950/4471/4171

Please register the following participant(s) for the above programme:

1. Name	Designation	Email
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Nationality	IC/Passport No.
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2. Name	Designation	Email
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Nationality	IC / Passport No.
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(If space is insufficient, please attach a separate list)

Disclaimer

Registration is on a first-come first-served basis. All cancellations must be made in writing. There will be no charge for cancellation received 14 or more working days before the start of the programme. Cancellation received 7 – 14 working days before the start of the programme is subject to a cancellation fee of 50% of the programme fees. Cancellation received 6 working days and below before the start of the programme is subject to a cancellation fee of 100% of the programme fees. If the participant fails to attend the programme or less than 75% attendance, the full programme fees are payable. However, replacement can be accepted at no additional cost. The FMM Institute reserves the right to change the speaker, reschedule or cancel the programme and all efforts will be taken to inform participants of the changes.

We hereby confirm that (Please tick accordingly):

☐ We will be claiming from HRD Corp and full payment would be made to FMM Institute in the event that no disbursement from HRD Corp under any circumstances.

☐ We will NOT BE CLAIMING from HRD Corp. Payment will be made to account payee FMM Institute by cheque or bank transfer to Maybank Account No 5-62106-64719-2

Submitted by:

Name:	Designation:
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Email:	Company:
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FMM Membership No:	My Corporate Identity No:
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Company Address:

Tel No:	Fax No:	Date:
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